

LOCAL UNION NO. 24
Baltimore and Eastern Shore
HIRING HALL RULES
Effective February 5, 2024

Journeyman Wireman “J.W.”, Construction Electrician “CE”

1. Applicants for employment shall be registered by the following methods:
 - a. In person Monday through Friday, 8:00am – close of business (except holidays) at the Baltimore or Eastern Shore office.
 - b. All applicants must fill out a referral application in person to be registered.

2. All personnel registered on the “Out-of-Work” list shall re-sign from the 10th through 5:00pm on the 16th day of each month. Any registrant who fails to re-sign will be removed from the “Out of Work” list. Re-signs are to be completed by one of the following means:
 - a. In person at either Hiring Hall (Baltimore or Eastern Shore)
 - b. By mail with the approved LU#24 Baltimore Division resign cards (post marked from the 10th through the 16th of each month)
 - c. By labor power mobile app
 - d. Local 24 website: www.ibewlocal24.org/referral/ (For Baltimore)
 - e. Local 24 website: www.ibewlocal24.org/referral-eastern-shore/ (For Eastern Shore)

3. Personnel calls for the following day will be posted by the following means:
 - a. On the job hotline 410-247-5737 (For Baltimore) and Local 24 website: www.ibewlocal24.org/referral and are available for review after 6:00pm
 - b. On the job hotline 410-742-2011 (For Eastern Shore) and Local 24 website: www.ibewlocal24.org/referral-eastern-shore and are available for review after 6:00pm

4. Personnel seeking to take an available call **must** sign in on the “Day Book” Monday – Friday, from 8:00am – 8:45am *SHARP!* Applicants seeking any available job **must** register by one of the following means:
 - a. In person at either the Baltimore or Eastern Shore Hiring Hall.
 - b. Online at www.ibewlocal24.org/referral (For Baltimore)
 - c. Online at www.ibewlocal24.org/referral-eastern-shore (For Eastern Shore)

5. Referrals start immediately after the “Day Book” registration is complete. Referrals will then be processed in the manner of lowest number on the “Out-of-Work” list to the highest number on the “Out-of-Work” list. All personnel being referred **must** be registered to the “Day Book”.

6. Upon accepting the referral, the applicant **must** report for work on the day they receive the referral or the next business day, unless otherwise specified in the personnel request.

7. All applicants **must** be available by phone or in person at the Referral office to be offered a job.

a. YOU MUST ENSURE YOUR PHONE NUMBER IS CORRECT. WE WILL CONTACT YOU BY PHONE TO OFFER YOU A JOB. WE WILL ATTEMPT TO REACH YOU TWICE. AFTER NO RESPONSE WE WILL MOVE TO THE NEXT APPLICANT. THE REFERRAL AGENT WILL ONLY BE MAKING OUTGOING CALLS. NO INCOMING CALLS/CALL BACKS WILL BE ACCEPTED. ONCE ALL CALLS ARE FILLED AN EMAIL WILL BE SENT OUT TO ALL APPLICANTS STATING ALL CALLS HAVE BEEN FILLED.

8. The names of the registrants shall be removed from the "Out-of-Work" list as they are referred to an Employer. Should a registrant be rejected by an Employer, the registrant shall ***immediately*** contact the Referral Office, in order to retain their position on the "Out-of-Work" list. The Referral Office will contact the Employer to verify the rejection.
9. A Registrant who is hired and is discharged through no fault of their own within **40 hours or less** shall ***immediately*** contact the Referral Office and re-sign the "Out of Work" list, in order to regain their position prior to the referral on the "Out-of-Work" list.
10. Applicants referred to any employer for a short call (**40 hours or less**) shall not be allowed to be referred out on another advertised short call until short term opportunities have rotated through the out of work list. The next short call will start at the next available members position.
11. Registrants shall receive a maximum of 1 turndown (dings/strikes) per day. Turndowns shall be issued only to numbers 1-25 on book 1. If the calls make it to book 2, turndowns shall be issued to only numbers 1-25. This will carry to all books if calls reach them. Any job deemed having special circumstances by the Business Manager shall not constitute a turndown. (Example: an advertised short call, 2nd or 3rd shift, welder, CDL, service truck, security clearance/background check, drug test, etc.). Members working under a salting agreement shall not be subject to turndowns. Registrants will be allowed two turndowns without penalty and rolled to the back of the "Out of Work" list upon a third turndown. Being unavailable for referral for any reason when work would have been offered to a registrant shall be considered a turndown. Rejection of the registrant by an employer is not a turndown.
12. The Business Manager is responsible to fill all calls in a timely manner as needed by the Employers.
 - a. Any and all unfilled calls that were posted will be filled at the Business Manager's discretion.
 - b. Also, ***IN AN EMERGENCY***, referrals may be made outside normal hours using whatever means are available to fill calls and place registrants. Fair and Equitable means will be used but ***ALL CALLS*** will be filled.